

AM Sport Academy

1 Strathearn Road, London, SW19 7LH

Location: SW18 and SW19

Title : Summer Holidays 2020 (COVID-19)	Date of Assessment : 28/06/2020	Risk Assessor : Adam Moriarty
Risk Assessment Reference : Parents/Guardians	People involved in making this assessment : Adam Moriarty, Amelia Collins	
Task/ Process : To provide a sports childcare provision during the summer holidays for families at the schools and the wider community. The camps will operate from 9.30am - 4.30pm under strict covid-19 Government guidelines.	People at Risk : Employees, Members of the Public, Residents, Children , Parents/Guardians	

Hazard : Camp AMSA Bookings Families arriving at camp who are not booked in, jeopardising our strict camp capacities and unnecessarily increasing the traffic outside the camp grounds.
Control Measures:
1. Daily capacities currently limited to 30 children per day with a 1:5 coach to child ratio. This is subject to change based on Government guidelines.
2. Only a full day 9.30am - 4.30pm booking option available to reduce arrival and departure traffic in camp.
3. All individual child allergy and medical information and emergency contact numbers will be known to us as it is included in the booking process. This information will be available on our electronic register.
4. Fully contactless booking and payment system through our website.

Hazard : Arrivals and Dismissals Traffic coming in and out of the grounds, which enhances the risk of cross contamination, close human contact and unnecessary small gatherings forming.
Control Measures:
1. Parents/Guardians to respect social distancing guidelines by waiting at the floor lines placed outside the grounds.
2. The assigned Main Gate Entrance will be opened by the Camps Manager at 9:30am, who will follow our registration procedure for each child who is booked into camp one by one.
3. A non-contact infrared forehead thermometer check will take place. If temperatures display on or above 37.8 children will be sent home and will be required to get tested and advise us of the outcome once received, usually within 24 hours.
4. If temperatures are not displaying potential fever, the child will be checked into camp on our electronic register and granted access into the grounds. Parents/Guardians are not permitted to enter the grounds to remove possible infections.
5. Due to the Drop-off safety procedure, there will be a slight delay in getting every child into the grounds.
6. Once the Camps Manager closes the gate after the morning drop-offs, unless there is an emergency, the assigned Main Gate Entrance will not be opened again for collections until 4:30pm.
7. At 4:30pm, each child will be ready to leave the premises and will be dismissed at the assigned Main Gate Entrance to parents/guardians waiting outside the grounds. Social distancing guidelines to be maintained.
8. There will be a COVID-19 safety banner at the entrance of camp and around the site to remind parents/guardians, children and staff of the guidelines to be followed.

Hazard : Working Groups and Procedures Multiple children coming into contact and close proximity with each other without a clear structure of who has been playing with who.

Control Measures:

1. Once registered, children will be placed into an age specific 'bubble' as soon as they enter the camp. Each bubble will consist of 5 children and 1 assigned adult as per Government guidelines. This is subject to change based on updated guidance.
2. The Camps Manager will have access to all the 'bubbles' but will maintain social distancing guidelines. If closer contact is required, PPE equipment will be worn.
3. The 'bubble' groups will be pre-planned and recorded.
4. Children will snack and have lunch in their 'bubbles'. These will be staggered to reduce numbers congregating in shared spaces.

Hazard : Toilet and Hand Washing Regimes Without robust hygiene regimes, the risk of cross contamination across various surfaces and equipment is exposed.

Control Measures:

1. Each 'bubble' group will have regular assigned toilet and washing hand slots, which will differ from other 'bubbles'.
2. Designate 1 toilet only to be used by all the children whilst on site for cleaning purposes.
3. Implement a '1 in 1 out system' with only one cubicle in the toilet being available. Children line up outside the toilets maintaining social distancing guidelines. Due to this system, boys and girls of all ages can use the same toilet.
4. Assigned adult supervision will be in place to manage this as well as checking children have washed their hands thoroughly and applied hand sanitiser.
5. Toilets and all touch points to be wiped down after each 'bubbles' use.
6. If a child wets themselves, there will be a stock of gloves and masks which can be used – the child, where possible, should change themselves. EYFS and KS1 children are recommended to provide a change of clothes.
7. If a child soils themselves, our staff will not put themselves at risk by changing this child. Our procedure will be to contact parents/guardians and the child collected and taken home. Wipes will be offered to the child. EYFS and KS1 children are recommended to provide a change of clothes.
8. Hand sanitiser stations will be available throughout the camp.

Hazard : Water Bottles and Hydration

Control Measures:

1. Water bottles are for the use of the 'owner' only and MUST be filled up from drinking water taps or designated 10L water buckets. If a child does not have a water bottle, they are provided with their own named water cup.
2. Fill up on a '1 by 1' rota, maintaining social distancing guidelines. Adult supervision in place.
3. Water fountains will not be made available.

Hazard : Work equipment Exposing equipment which is being touched by multiple pupils encourages cross-contamination and a spread of infection.

Control Measures:

1. Equipment is NOT be shared. This means no sports kit or equipment that travels, or is passed from one child to another using their hands should be used (balls, sticks, rackets, clubs, gym mats, etc)
2. Clean the equipment before the first use of the day if there is uncertainty it has not been cleaned before it was stored away by the previous user.
3. This equipment can only be touched and returned by that child. Instructions should be clear to this effect. This equipment becomes 'theirs' and theirs alone whilst they are in the activity. Store away equipment that is 'tempting' to grab habitually.
4. After each activity, all equipment to be cleaned and sanitised before the next 'bubble' are able to use it. Bin bags are provided for used wipes, which are disposed of at the end of each day.
5. A carousel style activity programme will be in place to keep 'bubble' groups at a safe distance.
6. Activities will all be individual based and a planning portal detailing all the safety steps for every activity will be made available for our staff.
7. Safety is paramount – if the child can do a skill safely and it is well within their ability, then we will allow it. However, we will discourage activities that are physically challenging for children, which might require adult intervention or physical support, or could result in injury.
8. High-risk activities or new skills beyond the children's capabilities should be avoided to remove pupil to staff close contact.

Hazard : Maintaining Social Distancing To avoid the risk of spreading infection and to ensure everybody has their own personal spaces.

Control Measures:

1. Non-contact sports, or games where children are closer than the social distancing guidelines, will not take place. All the activities have been hand-selected and altered to suit the safety requirements of COVID-19.
2. Planned activities and contexts where children can social distance and do not need to touch or use 'others' equipment.
3. Personal physical challenges, strength-based challenges, skill challenges with their own ball or flexibility-based challenges suit the contact of activity required.
4. Provide each child with their own social distanced cone where their equipment and personal belongings can be stored. This is demonstrated in the COVID-19 activity planning portal.
5. Fixed Playground equipment cannot be used.

Hazard : First Aid The unavoidable need to have close contact in order to instruct first aid enhances the risk of cross contamination and the spread of infection.

Control Measures:

1. Select which activities take place on the softer areas reducing the impact of trips and falls. Coupled with individual sports, this will minimise first aid incidents and treatments required.
2. First Aid will be managed by the Camps Manager or a qualified member of staff who has volunteered to conduct First Aid. Face mask and gloves will be made available.
3. The designated First Aid base will be set up outdoors whenever possible and surfaces cleaned after use.
4. A waste bin will be available for all First Aid waste and disposed of at the end of each day.

Hazard : A possible or confirmed case of COVID-19 A child or adult at camp displaying symptoms of COVID-19. A clear procedure needs to be in place to manage this eventuality it occurs.

Control Measures:

1. Isolate the child in an area closeby to the designated First Aid base. Contact parents/guardians for immediate collection. If isolation for any reason is not possible, they should be moved to an area as far away from other people but at least following social distancing guidelines.
2. If a child has parental consent to make their own way home they can do so but should avoid public transport and coming into contact with others.
3. If a staff member is required to come within 2 metres of the child they need to wear PPE - gloves, mask (FRSM), apron +/- eye protection.
4. If the child needs to go to the toilet, this should be a separate toilet to the one assigned for every other child. Once used, cleaned thoroughly with standard cleaning products.
5. Once the child has been collected, they must get tested using the NHS portal 111. The results of the test need to be passed back to us, which usually takes up to 24 hours.
6. Parents/guardians of the other children in this 'bubble' do not need to be notified at this point but we will choose to notify parents/guardians if we feel a child is at risk due to health, ethnic backgrounds or living with older relatives.
7. If the test returns positive, we will notify the London Coronavirus Response Cell (LCRC): 03003030450.
8. If the test returns positive, we will notify parents/guardians of children in the 'bubble' on the day symptoms appeared as well as the 2 days prior to symptoms appearing. All children must self-isolate for 14 days.
9. If the test is negative, the child will not be permitted to attend for 7 days. If after 7 days they are well and have not had a fever in the last 48 hours, they can return. If not, they should continue to self-isolate until fever-free for 48 hours. 'Bubble' children do not need to self isolate.
10. If a family member, who lives in the household has a confirmed case of COVID-19, The child needs to self isolate for 14 days and get tested if they develop symptoms. As parents/guardians are not permitted onto the ground of our camps, no further action is required.

Documents Associated with this Risk Assessment:

Review Date : 12/07/2020

Reviewer : Adam Moriarty